

### Navigate the Voicemail System

With Response Point, you can review your voice messages whether you're in or out of the office. The password that you use to access voicemail and log on to the Assistant program are the same. If you haven't changed your password yet, the default is 9999.

- To access voicemail in the office, press the blue Response Point button, and say "Voicemail" or dial 886.
- To access voicemail out of the office, dial your office phone number. If the Automated Receptionist answers, say "Voicemail" or dial 886. If the receptionist answers, ask to be transferred to voicemail.

